



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	BHERULAL PATIDAR GOVT. P.G. COLLEGE, MHOW
• Name of the Head of the institution	DR. PRAVEEN OJHA
• Designation	PROFESSOR
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07324273691
• Mobile no	9425340716
• Registered e-mail	govt_mhowcollege03@rediffmail.com
• Alternate e-mail	rasheedakanchwala@gmail.com
• Address	OLD A.B. ROAD DONGAR GAON, MHOW
• City/Town	MHOW
• State/UT	MADHYA PRADESH
• Pin Code	453441
2.Institutional status	
• Affiliated /Constituent	AFFILIATED
• Type of Institution	Co-education
• Location	Rural

• Financial Status	UGC 2f and 12(B)																		
• Name of the Affiliating University	DEVI AHILYA VISHVAVIDYALAYA, INDORE																		
• Name of the IQAC Coordinator	DR. RASHEEDA KANCHWALA																		
• Phone No.	07324273691																		
• Alternate phone No.	9425340716																		
• Mobile	9827507752																		
• IQAC e-mail address	iqacblp2223@gmail.com																		
• Alternate Email address	rasheedakanchwala@gmail.com																		
3.Website address (Web link of the AQAR (Previous Academic Year)	https://highereducation.mp.gov.in/Uploaded%20Document%20New/2307/annaul_report_2019-20.pdf																		
4.Whether Academic Calendar prepared during the year?	Yes																		
• if yes, whether it is uploaded in the Institutional website Web link:	https://highereducation.mp.gov.in/?page=EidK0hh3floexDrnoEVqFg%3D%3D&orgid=210																		
5.Accreditation Details																			
<table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td>Cycle 1</td> <td>B</td> <td>NA</td> <td>2007</td> <td>10/02/2007</td> <td>Nil</td> </tr> <tr> <td>Cycle 2</td> <td>A</td> <td>3.11</td> <td>2017</td> <td>27/11/2017</td> <td>26/11/2022</td> </tr> </tbody> </table>		Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 1	B	NA	2007	10/02/2007	Nil	Cycle 2	A	3.11	2017	27/11/2017	26/11/2022
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to														
Cycle 1	B	NA	2007	10/02/2007	Nil														
Cycle 2	A	3.11	2017	27/11/2017	26/11/2022														
6.Date of Establishment of IQAC	19/12/2013																		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,																			

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
INSTITUTIONAL	FELLOWSHIP	UGC	2016-2021	1182000
INSTITUTIONAL	COLLEGE UPGRADATION	WORLD BANK	2020-2021	253000
INSTITUTIONAL	INFRASTRUCTURE AUGMENTATION	RUSA	2018-2023	5000000

8. Whether composition of IQAC as per latest NAAC guidelines	Yes		
<ul style="list-style-type: none"> Upload latest notification of formation of IQAC 	View File		
9. No. of IQAC meetings held during the year	05		
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes		
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded		
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No		
<ul style="list-style-type: none"> If yes, mention the amount 			
11. Significant contributions made by IQAC during the current year (maximum five bullets)	<p>* Conduction of online classes during covid 19 restrictions *</p> <p>Conduction of webinars during covid 19 restrictions *</p> <p>Conduction of ADD ON and Value added courses for curricular enrichment *</p> <p>Conduction of special lectures for curricular enrichment *</p> <p>Student mentoring</p>		
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year			

Plan of Action	Achievements/Outcomes
Use of blended teaching during covid-19 restrictions	Classes were taken on zoom and google class room platforms during Covid -19 restrictions along all faculties and subjects. Off line classes were resumed after relaxation of restrictions.
Conduction of webinars during covid-19 restrictions	35 national & international webinars were conducted
Curricular enrichment through conduction of add on and value added courses	10 add on and value added courses were run in between students
Catering to student diversity through different strategies	Slow learners and advance learners were identified as per their performance in class tests ad were taught as per institutional strategy for slow and advanced learners
Use of ICT in teaching and learning	Teachers used PPTs, smart boards, on line LMS for teaching
Research facilitation	Research committee of IQAC encouraged Ph.D guides to guide more students, resultantly 38 students were registered for Ph.D and 36 publications were achieved by faculties of institute
Use of E- resources in library	E-library facilities were used along with Delnet and N-list
Student mentoring	Mentors for different classes were formed. they formed whatsapp groups of students and solved their problems online and by physical presence and advice offline
Conduction of special lectures	Special lectures were conducted by subject experts for different topics

13. Whether the AQAR was placed before statutory body?	Yes				
<ul style="list-style-type: none"> Name of the statutory body 					
<table border="1"> <thead> <tr> <th>Name</th> <th>Date of meeting(s)</th> </tr> </thead> <tbody> <tr> <td>IQAC</td> <td>20/08/2020</td> </tr> </tbody> </table>		Name	Date of meeting(s)	IQAC	20/08/2020
Name	Date of meeting(s)				
IQAC	20/08/2020				
14. Whether institutional data submitted to AISHE					
<table border="1"> <thead> <tr> <th>Year</th> <th>Date of Submission</th> </tr> </thead> <tbody> <tr> <td>2020-21</td> <td>31/01/2022</td> </tr> </tbody> </table>		Year	Date of Submission	2020-21	31/01/2022
Year	Date of Submission				
2020-21	31/01/2022				
15. Multidisciplinary / interdisciplinary					
<p>yes we are multidisciplinary college having four faculties</p> <p>science, arts, commerce and home science having post graduation an Ph.D. facility</p>					
16. Academic bank of credits (ABC):					
<p>not yet started</p> <p>will be started as soon as NEP is implemented</p>					
17. Skill development:					
<p>skill development of strudents through various activities like enternship, field work, field trips and career guidance cell</p>					
18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)					
<p>various curriculaes are catering chapters on Indian knwoledge system. various events of importance in Indian context including national days, festivals, and comemmoratory days are celebrated in the institute. we are having a post graduate department of hindi and an undergraduate department of sanskrit. institute is regularly celebrating days of linguistic importance like hindi diwas and rashtriya matra bhasha diwas. hindi department also runs add on courses in hybrid mode</p>					
19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):					
<p>all syllabus and curriculae are designed in view of outcome based</p>					

education. all curricular and co- curricular activities are planned according to their outcomes and brochures of the activities are designed with their outcomes.

20.Distance education/online education:

college is a centre of two distance education universities they are IGNOU and CHITRAKOOT university. along with this we are regularly using online teaching modes through google class room, zoom and google meet. faculties are using and promoting MOOCS and SWAYAM platforms for teaching and learning. along with this many faculties are having their u tube channels and have developed their e- content on various platforms like e- pg pathshal, mp govt. on line portal and others. faculties are also using ppts and various on line modes like Whats App and face book to distribute notes and notices to students.

Extended Profile

1.Programme

1.1	30
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	2149
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	2240
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	1513
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	92
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	92
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	25
Total number of Classrooms and Seminar halls	
4.2	6065692
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	198
Total number of computers on campus for academic purposes	
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<ul style="list-style-type: none"> The college follows the curriculum prescribed by the 	

University through its Boards of Studies. Our faculty members have worked on the Board of Studies and their sub-committees, substantially contributed to the curriculum development.

- For curriculum delivery the Heads of Departments conducts the meetings to distribute workload, allot subjects, plan the activities of the department and to review the completed syllabus.
- Teaching plan is prepared by every faculty member at the beginning of academic year.
- The faculty engages extra periods and practical as and when necessary and maintains their records.
- There is optimum utilization of well-equipped laboratories for curriculum delivery of practical.
- Methods like seminar, group discussion, quiz, case study for effective delivery of curriculum.
- Study materials, notes and question banks are provided in the class and through whatsapp.
- Educational field visits, industrial visits, tours are organized.
- Guest lectures, Expert lectures and guidance by departmental Alumni are engaged.
- Internet, Computer, LCD projectors and other Audio- visual aids are utilized on regular basis.
- Each student is issued two books at a time as and when needed by them.

- The record of the same is maintained in Department Library and Issue

register maintained by all the Departments.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://drive.google.com/drive/folders/1BEIfXgLfE3BdOrLKzrW_u08wGkU_SGjM?usp=drive_link

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- The college follows the Academic calendar issued by the

University and Department of Higher Education, Bhopal and executes it rigorously.

- The calendar is uploaded on college website, displayed on notice boards and is communicated to students through whatsapp groups. It is updated and revised with respect to any changes suggested by the university.
- The Principal monitors the effective implementation of the Calendar through formal meetings with Heads of Departments and if necessary informal discussions with faculty
- The college constitutes the Time Table committee which prepares and displays time table on notice board and college and DHE, BHOPAL website.
- Time table Coordinator of each department prepares the time table as per number of credit hours for each subject and the academic calendar prior to the start of the session. Time-table is uploaded on the college portal (ERP) and displayed on notice boards of every department.
- The dates of CCE 1 and CCE 2 are mentioned in the academic calendar. Detailed Examination schedule is announced in advance, by examination department.
- The tentative dates for university exams are indicated in the academic calendar. The final university exam schedule is also displayed on students' notice boards.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://drive.google.com/drive/folders/1BEIfXgLfE3BdOrLKzrW_uO8wGkU_SGjM?usp=drive_link

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

09

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

08

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

803

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Our Institution integrates Cross-cutting issues of the society like Moral Values, Human Values, Professional Ethics, Ethical Values Gender Equality, Environmental Awareness, which are inseparable part of our curriculum.

Whether it be science, commerce or arts faculty or undergraduate or post graduate course all have provided curricular aspects regarding them to develop a strong value system in students.

The sociology syllabus integrates them through a paper named social laws and ethics in India, community organizations, health behavior and behavior related problems, social work and human rights.

Besides this all the papers of master of social work run by the institute addresses these issues.

Courses of bachelor of computer science run by the institution addresses these issues through inclusion of green computing in the syllabus.

Bachelor of home science courses addresses them through inculcating values on gender sensitization

Curriculae of commerce faculty addresses them through incorporation of professional ethics.

Thus institute leaves no stone unturned to contribute in developing a civilized and sustainable society.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

15

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

231

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students

A. All of the above

Teachers Employers Alumni	
File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File
1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	
2149	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	
2149	

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Write description in maximum of 200 words

Our classrooms are typically a mixture of varied ability groups of students. The roots of this phenomenon can be traced back to their socio-cultural and techno-economic backgrounds, cognitive development and understanding. Curriculum transaction to such a mixed classroom is not possible since one-size-that-fits all approach does not work well to the satisfaction of all the students in the class.

Criteria for Categorization of Students

Besides the scores of students in qualifying examinations participation of students in the classroom activities and their performance in the internal examination is used as criteria to identify and categorize students. They are

1. Advanced learners
2. Average learners
3. slow learners

advanced learners

1. Extended Library Use
2. Academic recognition such as membership in departmental Boards, Science Academies and different committees
3. More challenging questions in the Examination throUGh provision of advanced question papers
4. Professional and Proficiency examinations
5. Scholarships

Slow Learners

1. Orientation Programme - bridging the gap
2. Remedial teaching
3. Providing peer tutoring by high ability classmates
4. Encouraging them & providing more chances for classroom participation
5. Providing them notes on curricula.
6. Mentoring by faculty mentors
7. Encouraging them to spend more time on reading in libraries
8. Additional learning opportunities through online sources like Whatsapp.

File Description	Documents
Paste link for additional information	https://drive.google.com/drive/folders/lokAZuy3Cl5VooSw006oZdajledbEqCeX?usp=drive_link
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
5286	92

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

- The institute practices a teaching methodology which focus on impacting education through a student centric approach.
- Courses of the University are defined highlighting course objectives, programme specific objectives and programme outcomes. This provides a comprehensive understanding to the student right at the beginning of the course as to what should be the primary focus.
- Teachers make classes as interactive as possible and encourage innovative thought and novel interpretations. Audio- Visual methodology, Language Lab, Google Classroom, Industrial Visits, Field Work and Projects are some of the means utilize by the Departments to provide experiential and participative learning.

- All master courses involve field work, internship, projects and so on which help students acquire experiential learning and problem solving ability.
- Year around activities for students ability enhancement like lectures, discussions and debates on contemporary issues are encouraged so that students can reflect and analyse by eliciting responses to the subject under discussion.
- NSS Cell and NCC unit have been set-up for the students to participate, integrate and learn.
- Representatives of students serve as members on committees in different departmental committees and college level committees and events for inculcating a sense of responsibility in them.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	https://drive.google.com/drive/folders/lokAZuy3Cl5VooSw006oZdajledbEqCeX?usp=drive_link

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT Tools:

1. Projectors- 25 projectors are available in different classrooms/labs
2. Desktop and Laptops- Arranged at Computer Lab and Faculty cabins all over the campus.
3. Printers- They are installed at Labs, HOD Cabins and all prominent places.
4. Photocopier machines - Multifunction printers are available at all prominent places in the institute. There are eight Photostat machines available in campus.
5. Scanners- Multifunction printers are available at all prominent places.
6. Seminar Rooms- two seminar halls are equipped with all digital facilities.
7. Smart Board- two smart boards are installed in the campus.
8. Online Classes through Zoom, Google Meet, Google Classroom
9. teaching learning is performed through MOOC Platform (NPTEL, Coursera, SAP, Udemy, Edx etc)

Use of ICT By Faculty-

1. PowerPoint presentations
2. Online quiz
3. Video Conferencing
4. Video lecture
5. Online competitions
6. Workshops

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)**2.3.3.1 - Number of mentors**

92

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year**

92

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

55

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

858

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Transparency initiatives at institute level:

- According to the academic calendar, a student has to appear in 2 or 3 -terminal examinations as per their course requirement.
- The schedule of the internal examination is decided at the beginning of the session, in the form of academic calendar.
- According to the academic calendar, unit tests are taken in the form of written test, black-board presentation, power-point presentation, quiz on subject or by other method, which the subject teacher decides.
- The marks of CCE are shown in the classrooms and each student can ask about its performance. They can observe their test copies.
- Record of obtained mark is written in register. If there is any difference or discrepancy in their marks, it can immediately be corrected.
- CCE marks are sent to the university to add in mark-sheet of students.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Upload a description not more than 200 words

A transparent, time-bound and efficient method is being followed in the institution in terms of dealing with internal examination related grievances. Various internal examinations are being performed throughout the semester. Some of them are- CCE-1, CCE-2, CCE-3, assignments, lab continuous evaluation, project evaluations, etc.

CCE-1, CCE-2 AND CCE-3- Immediately, after the unit test, the solution of the test along with question wise marking scheme is displayed on notice board within an hour after the test to maintain transparency and uniformity in the assessment of the internal tests. The faculty evaluates the papers within a week of conduction of test. The evaluated answer sheets are shown to students in class and faculty undertakes individual grievances with a student on the paper if required by the student.

Assignments- Faculty evaluates assignments based on the rubric which

is also shared with the students. The rubric consists of criteria- timely submission, clarity, neatness, etc. The evaluated assignments are given back to students thus maintaining the transparency of the marks assigned and to resolve grievances is any.

Project evaluation-Internal evaluations of the project is conducted in front of the faculties and then a viva voice test is performed in front of an external examiner appointed by university The rubric is designed for these two presentations having criteria- quality of problem formulation, literature analysis, presentation, team work, etc.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Our college offers different programmes on under graduate, post graduate and Ph.D. level

- The approach is envisioned to provide a focused, outcome-based syllabus with an agenda to structure the teaching-learning experiences in a more student-centric manner.
- Each programme vividly elaborates its nature and promises the outcomes that are to be accomplished by studying the courses. The programmes also state the attributes that it offers to inculcate at the designated level.
- Course learning outcomes are specific to a course of study within a given programme of study. It describe what learners should know, be able to do and value as a result of integrating knowledge, skills and attitudes learned throughout the course. According to the preferences of individual students the elective courses offered by one student may be different from the elective courses offered by another student of the same programme. The achievement by students of course level learning outcomes leads to the attainment of the programme learning outcomes.
- The measures taken as part of Programme Specific Outcomes can get reflected through: Result analysis and data of Higher Education as well as placement.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

- The course outcomes is measured through completion of syllabus and CCE
- The continuous evaluation is done through tests, quizzes, written assignments, presentation of papers, oral presentations, field work and so on.
- The final examination of every course is based on written examination of three hours, the question paper of which is required to test the knowledge of the student from every unit prescribed for study.
- The programme specific outcomes is measured by taking the aggregate result of all courses in a given programme of an individual student, and then the average performance of all the students in a given programme.
- At the Post Graduate level and Undergraduate levels, the attainment of programme outcomes is measured through students' progress to higher studies.
- The feedback system of different stakeholders helpsto measure and reckon the attainment of the programme outcomes.
- The online student feedback system provides information pertaining to the relevance of the course, availability of the course material, and course's importance in terms of employability and so on which are pertinent questions and which help the college to measures its learning outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1513

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[Nil](#)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

56901805.8

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

17

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

1. Promoting Innovation: The College has created an Innovation & Entrepreneurship Development Cell (IEDC) and Institutional Innovation Council (IIC) for promoting innovation & entrepreneurship activities. Students are encouraged to present their innovative working project models & products through annual project contest. Few the outstanding project ideas are identified for commercial product development or submission to agencies for research funding.

2. facilitating Human Resources: the faculty members have provision of study leave and funding by research projects from various government agencies to pursue their Ph.D work. there is a provision of granting expenses for paper presentation and publication by faculty members. Faculty are also encouraged to participate in various skill enhancement programs under govt. schemes.

3. Research infrastructure: The College has a Research Cell to motivate the faculty members to write research projects and submit

it to various supporting agencies like DRDO, DST, AICTE, DBT, SERB, UPCST, etc. Research Cell also helps to create research culture among faculty members and students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

19

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

38

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

36

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

03

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Bherulal Patidar Government PG College Mhow has a rich tradition of socio cultural activities

We believe that proactiveness in students is the essence of their growth, development

and future perspectives. in line with we conduct year around social activities

to sensitize them towards different social issues like environmental conservation through tree plantation and cleanliness derives.

For development and in calculation of nationalism students are sensitized through their participation in different National events, no how about different national symbols and activities.

Along with social issues they are provided sensitization towards their body through practice of yoga, importance of blood donation for life saving purposes and sensitization towards importance of first aid and practice towards first aid.

They are sensitized towards constitution through different programmes.

They are sensitized towards gender through programs on gender respect and general neutral society.

They are sensitized towards fitness through different activities under fit India movement

conduction of day and weak long camps between community to know their problems and to develop empathy towards different groups are carried out through NSS and NCC wings.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

02

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

20

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

3023

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

30

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

09

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

We are keen on the quality of teaching, learning and research, and ensures it through adequate infrastructure and physical facilities.

Physical facilities

- Twenty three classrooms with ict facilities
- Two seminar halls with ICT facilities
- Twenty six LCD projectors
- Ten led tv cum interactive display

- Two interactive board
- One led digital board for displaying the events and academic activities of the college
- Green chalk boards in all the classrooms
- Media centre and lecture capturing system for developing e-contents
- Office rooms for officials
- Separate rooms for NCC, NSS sports and different cells.

Laboratories - There are sixteen department labs.

- Physics: UG lab
- Chemistry: UG lab, PG lab
- Pharma chemistry- UG lab.
- Botany - UG lab.
- Seed technology- UG lab.
- Biotechnology UG and PG lab.
- Home science-UG lab.
- Zoology UG and PG lab.
- Geography UG and PG. lab.
- Military science UG and PG lab.
- Computer science UG lab.

Computing facilities

Each department and cell is having a computer along with three computer labs for arts, science and commerce computer science students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution ensures adequate availability and optimal utilization of physical infrastructure

- There are different sports grounds are available in college. (1) Three volley ball grounds are available s in which two for boys (Established in 2005) and one for girls (Established in 2021) each have size of 9*18 m. (2) One basketball ground (Established in 2006) is available for boys sized 28*15 m (3) Two Kho kho 29*18 m & two kabaddi 13*10 m grounds are (Established in 2018) available for students. (4) One football ground (Established in 2005) (105*68 m) & Cricket net practices (Established in 2006) place (20*10) is also available. (5) In addition gym facility and TT table is also available.
- There is a central hall with balcony for cultural activities along with an open stage for conduction of various cultural events.
- We are also having a seminar hall for conduction of various academic and co-curricular events.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

25

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

6065692

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- Name of ILMS software : Software for university library (SOUL)
- Nature of automation (fully or partially) : In process : 66.42 %
- Version : 2.0

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the

E. None of the above

following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

2.22

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The campus has been enabled internet service with 200 MBPS bandwidth

on 24x7 supports,so that the academic and research activities can be handled with better connectivity. The Computer Maintenance cell (CMC) consisting of all the system staffs take care of the Network, Hardware, Software, Projector and Ups maintenance activities of the Institution. In this connection email ids are created for the queries related to system services.

an e- library has been setup with help of available wifi network.

Over 198 + Desktops are deployed in the Computer labs across the Campus to giving Computing facility to the Students and Faculty for Hands on practical sessions. Implemented Biometric Systems for Staff attendance across the campus. An exclusive centralized Service Desk named CMC (Computer Maintenance Cell) is implemented to provide all System, Network and UPS related support for the Students and Staff. AMC(Annual Maintenance Contract) for IT equipment's & UPS

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

198

File Description	Documents
Upload any additional information	View File
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

6065692

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College has a well-defined policy and system in place for the maintenance and utilization of all its physical and academic facilities.

Laboratory As the College has twelve practical departments, the Laboratory policy forms the core in the working of the institution. While the Laboratory has several instruments and equipment, equipment's are regularly checked and stock is verified on yearly basis. non working instruments are written off similarly instruments requiring repair are repaired by taking principals permission.

Library For overall smooth functioning of the library, it is divided into following five main sections

1. Acquisition/ Processing Section 2. Circulation Section 3. Serial Section 4. Reference Section 5. ICT and Digital Section

Sports Sports committee looks after maintaining the sports ground and sports equipment. Committee organizes various indoor and outdoor sports competitions for students at intra and intercollegiate level. For holistic development, students are encouraged to participate in the competitions.

Computers Policy is developed to maintain a balanced student and computer ratio, so that all students will be benefited for academic purposes.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

4810

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

07

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

558

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

558

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

01

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

315

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

05

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

02

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college has a Student Association it comprises of Secretary, Joint Secretary, Treasurer, Office Bearers and committee members guided by the student union in-charge. The association organizes various activities. The student representatives in all the associations/societies organize various programs throughout year. The academic and administrative bodies have the student representatives to enhance the traits of decision-making and leadership.

The chief committees with student involvement are;

1. NATIONAL CADET CORPS
2. National Service Scheme
3. Anti-ragging Committee
4. Library Committee
5. Student union Committee
6. DEPARTMENTAL ASSOCIATIONS

The above mentioned committees organizes regular meetings, reviews problems and takes decisions accordingly. They also take charge of different curricular, co-curricular and administrative aspects.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution

participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

00

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

- College has a registered alumni association. The Alumni organization was registered in 2017 under which various activities are done by the alumni every year.
- Objectives of the Alumni Association are to establish and maintain contact between past and present students through various activities, to establish interaction with Industry for the benefit of students, to extend financial support in the form of donation and endowments to the needy and deserving students and to Extend counselling (career as well as personal) support to present students
- Alumni association runs a signature programme SAUJANYA, under its aegis different curricular and co-curricular activities in and outside campus are carried out.
- There are 92 registered Alumni as life members yearly membership is allotted to those candidates who take the T.C.
- A separate body named as PRATIBHA BANK is formulated from alumni of our college who are renowned in various fields like Medicine, Law, Art, accounts etc. These members are often invited to deliver various motivational and awareness lectures in their respective fields which are very useful to the students of all category.
- Association has many dignified alumni registered as members

which includes MLAS, MPS, HIGHER COURT JUDGE, CHAIRMAN PSC, SCIENTIST, bank officers, administrative officers and many more.

- Alumni association has extended various endowments to the college in the form of equipment's, furniture and books.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision

The college has a long term vision to mold the students into better individuals and guides them to contribute constructively towards national goals by upholding the values of secularism, national integration and social commitment.

Mission

We are committed to facilitate meaningful education for our students. • To translate our vision into a concrete reality with an aim to contribute to work toward the all-round development of the personality of the student and equip them with knowledge and the skills to face the challenges of the life boldly. • Widening the horizon of the student to enlighten their mind and with quality, value added, career oriented education and to maximize their potentials so that they are able to compete in the era of new thought and technology and serve the society and the country in a better way. • Inculcating human values of our rich cultural

tradition and to contribute to the transformation of prevailing social condition so that values enshrined in the constitution, social justice, equality of opportunity, democratic freedom to all, tolerance and respect to all religion, may be brought closer to realization.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Administrative Decentralization

College development committee comprising of representatives of Principal, student representatives, HOD representative, faculty, staff members, industry experts and alumni is formed to deal with the development plan of the college regarding academic, administrative and infrastructural growth and to enable college for addition of curricular co-curricular and extra-curricular activities.

The principal gives directives to the departmental heads to prepare the annual departmental budget. The HOD conducts a meeting with all the faculty members of the department and asks them to submit requirements along with the relevant quotations, depending upon the need of the syllabus. For the acquisition of goods and services including requisition preparation, funds approval, payments to suppliers and follow-up enquiries, college practices decentralization by providing operational autonomy to the departments.

Academy Decentralization

There are different communities with their defined functions That give academic and administrative leadership to the college. Different committees composed of faculty members are responsible for the holistic Development of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institute runs smoothly through audits of different types like financial, green and academic. Here we are taking an example of financial audit. It is concerned with two activities; income and expenditure. The important aspect of audit is proper utilization of income. It means expenditure is done in transparent ways. For this we follow "Bhandar Kraya Niyam" of the MP Government. As per these rules, a purchase committee of senior professors is formulated. The committee monitors all expenditures, asks requirements of different departments, office and cells to prospective sellers through quotation (by specifying product dimension). Ask them to present at a particular date, open them after stipulated time, maintain record, makes comparative chart, order item as and when required to the lowest bidder, maintain a central stock register of incoming item issues and disburse them to the concerning department through cross entry in their stock register, checks them yearly through physical verification, maintain the report of physical verification and stock of different department, ask for repairs or write off of the concern items through stock checking incharge, present them to write off committee and then disperse through auction from department.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organogram is an administrative diagram of the College which describes the decentralized structure of administration. College administration is a cooperative effort of the Principal, teaching,

non-teaching staff and students with the cooperation and support of all stakeholders in pursuit of a common objective. It is necessary that all aspects should be organized in order to attain the desired goals. As the Head of the institution the Principal supervises Academic, administrative and support staff.. The Principal also looks after the all Class II & Class IV Non-teaching Staff Under the administration of Principal various Committees are formed which include IQAC, General Body, Advisory Committee, Development-cum-finance Committee, Committee for SC/ST, Magazine Committee, Library Committee, Internal Complaint Committee, Research Journal Committee, Sports Committee, Time- Table Committee etc. Different Cells are well thought-out to look after students' and staffs' complaints. The cells functioning are controlled by the Principal. The different cells are Students' Grievance Redressal Cell, Staff & Teachers' Grievance Redressal Cell, Anti Ragging Cell, Sexual Harassment Cell, Gender Cell, Minority Cell, Legal Cell and OBC Cell. Different societies are formed in order to maintain the discipline amongst the college students. They work under the observation of Principal. The main societies are Students' Central Society, Sahodara Society, Common Room Society, Science & IT Society and Alumnae Association. Another important characteristic of the Organogram is its stakeholders like the students, parents, guardians, alumnae, NGOs, Corporates and Media Houses.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above
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File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

In our Institution Staff welfare is given foremost importance. In connection with this, existing welfare measure for teaching and non-teaching staff are itemized below:

- Group insurance.
- General provident fund
- Gratuity
- Medical reimbursement
- Family planning increments
- Reimbursement of TA
- Pension
- Contributory provident fund
- Uniform allowance (Class IV)
- Mercy appointment
- Medical Leave & Maternity leave for eligible staff members
- Faculty members are eligible for leaves such as casual leave, medical leave, optional leave, earned leave and duty leave.
- Staff quarters

- Internet and free Wi-Fi facilities are also available on campus for staff.
- Faculty development programs (FDP) for faculty members on a regular basis.
- Skill development courses are organized for non-teaching staff to enhance their skills in the work environment.
- Automation of attendance and leave using a biometric system.
- Women Empowerment Cell is established for creating venues for women members to flourish and gain momentum.

In a nutshell, the Institution strives hard to keep our staff happy and healthy.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

88

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

34

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

46

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance of each employee of the institute is assessed annually.

1. For teaching staff

- The performance of each faculty member is assessed according

to the Annual Self-Assessment for the Performance Based Appraisal System (PBAS).

- Promotions are based on the PBAS proforma for UGC Career Advancement Scheme (CAS) that is based on the API score.
- The PBAS proforma filled by the Faculty Member is checked and verified by the IQAC.

1. For Non-teaching staff

- All non-teaching staff are also assessed through annual confidential reports and annual performance appraisal.
- We also take feedback from students parents and staff for evaluating the performance of teaching and non-teaching staff to improve their skills.

On satisfactory performance, all employees are granted promotions and financial upgradation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

- Institute is mobilizing funds from various type of fee, donations and government grants and utilizing the resources for physical and academic development of the institute as per rules and prescribed procedures.
- All the purchases are made as per MP GOVERNMENT BHANDAR KRAY NIYAM
- The purchases which are within principals power are made through calling of quotations, which are monitored through purchase committee. The committee orders purchase from lowest bidder.
- RECORDS OF ALL PURCHASES ARE MAINTAINED THROUGH their entry in general stock register or bill register, which are then transferred to consumable and non consumable stock register and stock of each register is maintained after use of consumable items and on year end for non consumables.
- Government purchases are made through GEM PORTAL (government e- market place), where biddings are listed from all over

India, and order is placed to lowest eligible bidders.

- An internal audit committee appointed by principal regularly monitors financial matters.
- An external financial audit is carried out by the Chartered Accountant (CA) for transparent and proper utilization of funds.
- Auditors from MP government (AGMP) regularly monitor all financial dealings through periodic audits.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

16500

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institute maintains & follows a well-planned process for the mobilization of funds and resources. The process involves various committees of the institute as well as the Department, Heads and Accounts office.

Mobilization of Funds

Utilization of Funds

- A purchase committee has been constituted to monitor the

optimum utilization of funds for various recurring and non-recurring expenses

- The purchase committee seeks quotations from vendors for the purchase of equipment, computers, books, etc.
- The quotations are scrutinized by the finance and purchase committee before a final decision is made based on parameters like pricing, quality, terms of service, etc.
- The Principal and purchase committees along with the accounts department ensure that the expenditure lies within the allotted budget. The intervention of the Janbhagidari Samiti is sought in case the expenditure exceeds the budget.

Resource Mobilization Policy and Procedure

- Before the financial year begins, the Principal, Purchase committee and Heads of Departments along with the accountant prepare the college budget.
- The institutional budget includes recurring expenses such as, electricity and internet charges, stationary & other maintenance costs.
- It includes planned expenses such as lab equipment purchases, furniture, and other development expenses.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC has taken various steps to improve quality in the institute. some remarkable steps are penned down here-

Curricular planning and Implementation-

Academic Flexibility

Curriculum Enrichment

Feedback System

Catering to student diversity

Teaching-Learning process

1. Teaching through LMS
2. Classroom teaching.
3. Interactive teaching-learning methods.
4. Teaching by using PPT.
5. Video lectures.

Teacher Quality.

- IQAC encourage the teachers to participate in Orientation, Refresher courses, Faculty development programs, workshops, conferences, and Seminars.
- Faculties are for pursuing his/her, Ph.D. and any other relevant course.
- IQAC organizes training workshops for ICT based skills enhancement for teachers.

Evaluation Process and Reforms

Research Publications and Awards

- Research Publications in Peer reviewed with good impactfactors journals, 75 publications are done.

IT-Infrastructure

Maintenance of Campus Facilities

- Mentor system is followed.

Student Progression

Strategy development and deployment

- Strategy development is done through College Development Committee (CDC), IQAC and decentralization of administration will be done through different sub - committees run under IQAC

Environment Consciousness

Guest Lecture

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

For second and subsequent cycles - Incremental improvements made for the preceding year with regard to quality and post accreditation quality initiatives)

Describe any two examples of institutional reviews and implementation of teaching learning reforms facilitated by the IQAC within a maximum of 200 words each

IQAC conducts meetings a minimum of three times a year. The first meeting of IQAC imposes different teaching learning processes, structures, methodologies of operation and processes for evaluation of learning outcomes. The second midterm meeting evaluates its implementation, problem and solutions. The third meeting evaluates targets imposed in the first meeting. It again evaluates problems and devices the solution to be used as a benchmark for the next session. The tools of evaluation of teaching-learning processes, structure, methodologies and operation are feedback fetched from students, alumni, parents and employees. The tools for learning outcomes are continuous comprehensive examinations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	A. All of the above
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File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

1. We have a girls common room to facilitate girls
 2. Separate NSS and NCC units are running to encourage the girl students and the unit is successfully conducting various activities to serve the society.
 3. Various scholarships are provided exclusively to girl students namely gaon ki beti yojana and pratibha kiran yojana.
 4. Celebrations of International Women's Day every year
 5. Anti sexual harassment cell is working in this institute.
 6. The institute has a policy of appreciating faculty without gender bias. Women faculty are nominated, based on their ability, as heads of the departments and conveners of various committees and discharge their duties efficiently.
7. In an initiative to promote menstrual health of girls, two sanitary Napkin Vending Machines are installed in the college.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- Solid waste management
- Liquid waste management
- Biomedical waste
- Waste recycling system

Solid Waste Management:

1. For the collection of waste, floor wise separate bins are kept.
2. For the recycle/reuse of used paper collected and used both sides for office purpose and official drafts.
3. A paper shredding machine (donated by staff members') shreds rough office papers and old students records for to be reused for packaging purpose.
4. Green waste of campus is recycled to manure through composting.

Liquid Waste Management:

1. Regular maintenance is kept of taps, drainage and water pipelines.
2. For the liquid drainage system (sewerage system) septic tanks are there with washrooms.

Bio medical waste management

Waste generated from girls common room (sanitary napkins) and mask waste is collected in separate bins (donated by inner wheel club, mhow cantt.)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1.Restricted entry of automobiles 2.Use of bicycles/ Battery-powered vehicles 3.Pedestrian-friendly pathways 4.Ban on use of plastic 5.Landscaping	A. Any 4 or All of the above
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	View File
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	C. Any 2 of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage	A. Any 4 or all of the above

including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institute is proactively taking efforts in providing an inclusive environment. The initiatives are to promote better education, economic upliftment of the needy and setting communal harmony.

institute follows it through different inclusive activities, chief of them are;

- Regional inclusion - students from different districts of MADHYA PRADESH along with different regions of INDIA takes admission in this institute. our college is popularising MANIPURI culture through year around activities of EK BHARAT SHRESHTHA BHARAT CLUB
- Linguistic harmony- institute offers courses in bilingual form i.e. English and Hindi language. along with this we are celebrating days of special importance related to linguistic promotion, like INTERNATIONAL MOTHER LANGUAGE DAY for promotion of mother tongue of different regions, HINDI DAY to strengthen our mother tongue and INTERNATIONAL HINDI DAY to popularise our mother tongue at international level.
- socio-economic harmony- students from different socio-economic

backgrounds along with different educational institutes(public schools, private schools, government schools and open schools) take admission in this institute. secular harmony- students from different castes are part of the institute whether they belong to ISLAM, HINDUISM, SIKHISM, CHRISTIANISM OR other groups. all are provided equal representation in different committees and activities, along with this festivals of different castes like DIWALI, EID, CHRISTMAS, GURU NANAK JAYANTI are also celebrated with equal zeal.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college organizes various programs from time to time for the promotion of Constitutional values, rights, duties, and responsibilities of citizens.

we celebrate Independence Day on the 15th of AUGust every year. The day marks the importance of freedom, on this day,due to covid 19 restrictions this programme was shortened to flag hosting by principal.

Republic Day was celebrated on 26th January to honour the date on which the constitution of India came into effect. students and staff take an oath on this day to ensure that constitutional values and rights are preserved for the betterment of the country. Many other activities like Slogan writing, Poster competition, Paintings are exercised to create awareness about the constitution of India.

Constitutional Day was celebrated on 26th November to commemorate the adaptation of the Constitution of India. alecture was delivered by Dr. Snehlata Vyas Professor, Political Science on rights given by Indian constitution to citizens of India.

Voters Day was celebrated on 25th january 2021 to bring awareness among the students about the importance of the vote.

World Environment Day was ceebrated on the 5th of June to ensure

that the Environmental concern is addressed. Similarly, we organize Swachh Bharat Cleanliness Drive. The drive is aimed to promote the importance of cleanliness. Hence in this way, we are ensuring that the Constitutional values, rights, duties, and responsibilities of citizens are promoted and served.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	https://drive.google.com/drive/folders/14uEEm2NeOd1B1EkpgOaMjP3j3sKk75A9?usp=drive_link

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our institution celebrates these events with great enthusiasm to commemorate the ideology of nationalism and to pay tribute to our great National Leaders. The Faculty, Staff and Students of the institution all come together under one umbrella to celebrate these

occasions and spread the message of Unity, Peace, Love and Happiness throughout.

Republic day, Voters Day and Independence Day reports are presented in point 7.1.9

Gandhi Jayanti is celebrated every year on 2nd October to understand the ideology of our great leader Mahatma Gandhi and Martyr's Day is observed to salute the Father of the Nation and the other martyr soldiers on 31st October every year. Sadbhavana Diwas celebrated on 20th August every year to commemorate the birth Anniversary of Sardar Vallabh Bhai Patel

International Yoga day was celebrated on 21st June. yoga Instructor organised a yoga camp and a speech was conducted to make everyone aware on how Yoga embodies unity of mind and body; thought and action; restraint and fulfilment.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice - 1

1. Title- Addressing '3L' to provide quality education

2. Objective- The holistic development of student revolves around three 1, 'literacy, learning and life skills', we at govt. p.g. college, mhow are determined to develop a future generation with full potentials through exploration of aforesaid criteria.

3. Context- Life and survival in present day scenario demands literacy (which is the prime motto of every educational institute) but also learning (how to implement literacy) and life skills (how to apply literacy for their upliftment and survival).

4. Practice- The programmes and preparedness for 3 L are as follows

Literacy-

Learning-

Life skills-

7. Notes-

For holistic development of youth conventional methods of teaching are required to be supplemented with learning and life skills.

Best Practice - 2

1. Title- Addressing 'proactiveness ' to build a sustainable future

2. Objective- The future of man kind lies in sustainability. we at govt. P.G. college, Mhow are determined to develop a future generation with proactive behaviour to secure their future along with future of man kind.

3. Context- Life and survival in present day scenario demands proactiveness in each and every walk of their foot prints.

4. Practice- PROMOTING COMMUNITY SELF-DETERMINATION-

- PROMOTING ENVIRONMENTAL ACCOUNTABILITY-
- INVOLVING CIVIL SOCIETY IN ENVIRONMENTAL ISSUES-

7. NOTES-

FOR HOLISTIC DEVELOPMENT OF YOUTH CONVENTIONAL METHODS OF TEACHING ARE REQUIRED TO BE SUPPLEMENTED WITH LEARNING AND LIFE SKILLS. REGARDING THEIR FUTURE SUSTAINANCE.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

BLP GOVT. PG COLLEGE, MHOW is NAAC accredited A. it is the only Government institute of the tehsil (district indore) which caters students of nearly 150 villages from INDORE AND DHAR district. it is 64 years old college with alumni base of MLAS, MP, class one government officers and self employed millionaires. its alumni network is not only pan INDIA BUT IT is pan universe. students from all socio-economic and regional back ground study here. it provides facility to study all disciplines (arts, science, commerce and home science) at upto doctorate level. it provides facility to study with different universities and programmes (dei ahilya vishwavidyalaya, Indore, BHOJ open university, IGNOU, CHITRAKOOT university and platforms like NPTEL, SWAYAM and LMS of different states and universities) courses run by institute are not only supported by govt. of M.P. but are also self financed. course structures are not only graduation, post graduation and PhD. BUT certificate, diploma and add on courses are also run by the institute. institute is close knit with society through community development and extension activities, industry through MOUS and other institutions through student and faculty exchanges. academics of the institute are excellent as a result more than 80% seats of the institute are full each year with more than 80% results across courses. we have a strong faculty profile with more than 60% faculties having Ph.D. degree. e-governance is followed in each strata of college management (admission, finance, examination and results)

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

different thrust areas of IQAC FOR NEXT YEAR ARE

Curricular planning and Implementation

Curriculum Enrichment

Feedback System

Catering to student diversity

Teaching-Learning process

Teacher Quality

Evaluation Process and Reforms

Student Performance and

Learning Outcomes

Promotion of Research

Resource Mobilization for Research

Research Facilities

Research Publications and Awards

Extension Activities and

Institutional social

Responsibility

Collaboration

Physical Facilities

Library as a Learning Resource

IT-Infrastructure

Maintenance of Campus Facilities

Student mentoring and support

Student Progression

Students participation and activities

Strategy development and deployment

Faculty Empowerment strategies

Internal Quality Assurance System

Environment Consciousness

Innovations and best practices

E-Content Development

Guest Lecture

Sports activities

Best Practices 2020-21